

Austintown Band Parents Club, Inc.  
General Meeting Minutes  
[www.afband.org](http://www.afband.org)  
June 23, 2020 ZOOM MEETING

**1. Call to Order 7:08pm**

This is the second General Meeting of the Austintown Band Parents that has been streamed via Facebook Live. We will continue to hold meetings this way until further notice.

Thank you to Brad Gessner for monitoring comments. This is the last meeting for Brad. His son Conor is a 2020 graduate. Brad has been an instrumental part of ABP for many years, going all the way back to when his parents were involved. He has held many offices on the Executive board including President for 2 terms. He was stand manager of Stand 2 in which he acquired a following for his Buffalo Mac & Cheese! He was the mastermind behind the Chili Cook off Veterans concert, and the Jazz & Desserts Event. He has contributed so very much to the ABP for the past several years and we will miss him!!! Thank you Brad!!

Some general rules of order for these meetings are as follows:

1. If you have a question, you must post it via Facebook Live comment section – we will try to answer questions as they come in.
2. Questions that are asked that are abusive will not be answered. They will instead be removed from our Facebook page as per the Social Media Policy of the Austintown Band Parents.
3. There is a 30-second delay on Facebook Live from what is said in Zoom, so we will take a short pause at the end of each section. We may be jumping back and forth on some matters so that we can answer questions as they come in. Brad Gessner is acting as moderator.\*
4. For now, officers who will be on the Zoom call will be moving on the motions. If there is a question about approval, we will revisit issues as they arise. If we need to retroactively vote in a different manner, we will do so.

**2. Approval of Minutes- May - Secretary Andrea Neff**

- Approval of May Minutes. Tony DeLucia, 2nd Heather Santiago

**3. Approval of Treasurer Report-Treasurer Tony DeLucia**

- Financial reports will be available upon request. As of right now, the biggest change has been the money from Bob Rogers Travel and Yard Sign fundraiser. Please feel free to reach out for more information.
- Refund checks if they haven't arrived yet, should be arriving soon to parents by Certified check from Home Savings if requested. Home Savings merging with another bank. Not many changes for us except no reward points. New debit cards will be issued. Working on the possibility of ABP accepting credit cards, online and in concessions. Extension of Fiscal Year for certain line items.
- Motion to accept Treasurer Report Stephanie Kommel, Kelly Kommel

#### **4. Financial Secretary Dale Smutny**

- Covelli Events for the next couple of months have been cancelled. We will keep everyone updated on any changes.
- Individual Scholarship Accounts are up to date, nothing has changed since February.
- Refunds being processed as they come in for the next few days. Deadline is June 30 – Form must be filled out, if not, all money will be placed into the unattached scholarship account.
- 104 students signed contract for Disney. Not too late to sign up!
- Any questions contact Dale or Tony

#### **5. Financial Vice President Report- Bea Altier**

- As of May: Spring sports have been cancelled.
- No Fall sports have contacted us for concessions contracts. We will reach out and ask they let us know asap if they will be having a season/ needing concessions

#### **6. Activities Vice President Report- Becca Dietrich**

- We will be looking for help to reopen the stands in the next couple of months. Cleaning and organizing Sat or Sun in July –Please consider helping. Only a couple hours time, Volunteer points earned. More people, less work, done faster! Meet new people! Email will be sent with details soon.
- We are looking for suggestions for adding to our concession stand menus for next football season. We will be putting up a survey on the ABP Facebook in the coming months to find out everyone's favorite concession stand foods and to figure out how we can expand our menu. Suggestion has been made for Fried Oreos.
- Stand 4 Possible Candy Shack/ Snack Shack.
- Stand 2 and Stand 3 need managers. Volunteers to work stands always needed and welcome! Volunteer points earned.

#### **7. Trustees – Kelly Kommel, Cliff Cooper, Tom Petridis, Wayne Lilly**

- Board has approved replacing both tables used at games to feed students at games and other events. Sam's Club 8ft Fold in half table, \$99 each

#### **8. Rotary Club American Flags – Wayne Lilly and Tom Petridis**

- Rotary Club flags will be recollected after July 4. We will need help. More information to follow

#### **9. Head Chaperone – Cliff Cooper / Head Nurse Melinda Marks**

- Background checks – BCI & FBI checks are required for all chaperones. Details are available online at afband.org. Contact Cliff if you are interested in chaperoning. Chaperones must be paid members of Band Parents and work one concession prior to Chaperoning any event.

- Only 13 chaperones and one nurse returning, parents and nurses needed! Basic Nursing/ First Aid/ EMT background needed
- Working on Electronic Emergency Medical Form for students and chaperones
- Chaperone meeting in September for Disney Trip. More information coming.
- New Nurse email: [austintownbandnurse@gmail.com](mailto:austintownbandnurse@gmail.com), Email Melinda if questions, or discussion of medical needs / concerns for your student.

## 10. Uniforms – Jen Varley

- Uniform fittings for incoming 2020-2021 Freshman on July 11, 2020 at Stand 1 from 1:00 to 3:00pm. Shoes will be fitted to order. Sample shoes are in. Freshman fitting Make up day will be Thurs July 30. Other grades will be Monday 1st day of band camp. Contact Jen if any questions. [Austintownbandmom@gmail.com](mailto:Austintownbandmom@gmail.com). Working on email with Mr. McClaine to clarify the uniform process.
- **\*\*Collecting Ad packets at stand one during uniform fittings\*\*\***

## 11. Student Fundraisers

2020-2021 Student Fundraising Dates  
(First date is date materials will be passed out to students)  
**ALL FUNDRAISERS MUST BE RETURNED WITH A "PAY IN" SHEET**

### Fall

Band Night Program Ad Sale – Donna Scott, Chair  
Due July 11

Handel Pint Sale Card  
June 19 – August 7

Fall Sausage Sale – Andrea Neff, Chair  
TBA

Gardner Thanksgiving Pie Sale – Ray Hartsough, Chair  
TBA

Savings Books – December  
Rada Knives?

### Spring

Spring Sausage Sale – Andrea Neff, Chair  
TBA

See's Candy (?) – Cliff  
TBA

Other Ideas – Need Chair

- Fundraising for next year has begun. Band Night Ad packets have been passed out and are online as well as the Handel's Pint Card Sale packets.  
**\*\*\*Collecting Ad packets July 11 at stand one 12-3pm\*\*\***

## 12. General Fundraisers & Committees

- Committees will meet on their own to plan and will need to work within proposed budget.
- a. *Band Parent Membership* – Co-Chairs, Bea Altier and Andrea Neff
  - Dues are \$5 per person. Open to parents (Active) and alumni (Alumni) and friends (Associate) of the Austintown Fitch Band. See Bea and Andrea to get signed up today! New Raffle Opportunities! (NEW YEAR HAS STARTED!)
- b. *Veteran's Salute (11/8/20)* – Chair, Tony DeLucia and Ray Hartsough
- c. *Jazz & Dessert (1/30/21)* – Chair, Ray Hartsough and ???
- d. *Spaghetti Dinner Committee (2/27/21)* – Chairs, Jen (Varley) Agnone (dinner)  
Shadow: Bea Altier & Molly Hartsough (basket auction) Shadow: Kathy Zatchok
- e. *Signs (completed)* – Chair, Bea Altier
  - Very good job! They look great.
  - Check given to Mercy Health for \$150

- Dates on calendar are subject to change.

f. *Banquet Committee (7/17/2020) – Chair, Brad Gessner, Tony DeLucia, and Ray Hartsough (Shadows needed)*

- Preparing for the banquet on July 17, 2020. Reservations are due by July 3, 2020. Cash or check.
- Governors protocol will be followed
- Thank you to IHM and Abby Kaglic (our DJ) for holding the date for us and allowing us to move at no additional cost.
- Currently have low responses rate – please send in your reservations. Form is at [afbnd.org](http://afbnd.org). Seniors are free but RSVP must be sent.
- Seniors need to contact Kylie Gessner at [kgessner1@walsh.edu](mailto:kgessner1@walsh.edu) to get a short video/picture for the 2020 senior video. Please contact her for more information if you do not understand what you need to provide.

g. *Nominating Committee – Chair, Kelly Kommel – positions are ready to be filled*

- Please get involved in the future – this year, we are bringing on several new members to the Board, including two parents of children who will be entering high school. In order for this organization to be successful, we must all work together. If you look at the current (and incoming) Board, you will see a lot of people from a lot of different walks of life. Try to find a few hours per month to make sure that your child succeeds. You won't regret it! (Plus, if you don't like some of the decisions of the Board, you can always help change those decisions by being a greater part of the Board.)
- New officers elected as of July 1st: Carl Snyder, Treasurer; Kathy Zatchok, Secretary; Tim Mayle, Trustee. Welcome!
- Looking for shadows Activities VP: in charge of concessions, order product for games and Band events, schedule help for stands and events at stands. See Becca or Jeff Dietrich for questions.

h. *Scholarship Committee (Spring) – Chair, Bea Altier*

- Thank you to Bea and everyone else involved in getting the scholarships delivered. If you have not seen them yet, please check out the videos on our Facebook Page. Congratulations to our scholarship recipients!

### **13. Directors' Reports**

a. *Mr. Wesley O'Connor*

- Waiting to hear from administration how to proceed in the new year.
- Updated schedule on Google Classroom
- 4th of July parade cancelled, students need to keep practicing so that we can jump right back into the swing of things when we get back!

- Drum Major and Lines auditions wrapping up, check drumline and line google classroom for updates.
- Jazz band this year will be a class. School day will have 8 periods. Mr. Pupino will be teaching. Not sure if Jazz practice will be after school any longer.
- Thank you to Brad, so much has been done with and to improve the band under his tenure. Thank you for sharing knowledge and expertise, much appreciated! He has been a great source of knowledge and inspiration and a good friend!

**b. Mr. Jeremy McClaine**

- 8th grade transition virtual meeting was well attended 41/49 families represented.
- Final Smartmusic assignment of the semester due 5/29, first week of June was make up work week.
- Still a few AIS/AMs students who need their instrument reach out to Ms. Mortimer or myself to make arrangements.
- Keeping school owned instruments/books for summer - Yes.
- Senior tribute video of band /choir/ orchestra students posted on Facebook
- Still need seniors/baby pictures of 8-10 seniors email them to me ASAP [jmclaine@austintownschools.org](mailto:jmclaine@austintownschools.org)
- 4th graders using online sign ups this year for band/choir/orchestra in 4th grade google classrooms email Ms. Mortimer [jmortimer@austintownschools.org](mailto:jmortimer@austintownschools.org) with questions

**14. Old Business:**

- Please check out the Facebook Page to see our Memorial Day tribute. Would like to do something for 4th of July.
- Thank you notes from scholarship recipients Conor Gessner, Sydney Ferguson. Congratulations to our scholarship recipients and 2020 graduates!
- Approval of \$200 to go to purchase Senior Passes in conjunction with athletics. Each 2020 senior will receive one. Admission to athletic & performing arts performances free for life!
- Chicago Refunds, cut off for cash refunds is 6/30
- Disney Trip – 104 students signed up – hoping for at least 10-15 more students.
  - We can still take contracts if you have not yet turned them in. Sign up for insurance Oct 1-15

**15. New Business:**

- Medical Forms – working on updating process – not sure if info on the athletics form will transfer to the band form.
- new email address for band nurse [austintownbandnurse@gmail.com](mailto:austintownbandnurse@gmail.com)
- Letter being sent out to all parents regarding the ABP and with contact information for the organization, suggestions for how to get involved and where volunteers needed and membership form.

- jazz band is now a class. Jazz band has officially become an additional responsibility of the ABP. Mr. Pupino will be invited to join our meetings and Jazz band will be added to be budget.

### **16. Disney Band Trip**

- For more information – watch the May 26 ABP General Meeting video.
- Disney Trip is now moved to May 15-20, 2021. This was worked out to move out of the February timeline to reduce risk that we would not be able to have a band trip.
- Worked with superintendent to make this work. Usually, we get 2 days excused, so we utilize the 4-day weekend of President’s Day in February to make this work. We have been assured that we will have the 4 days excused in May because of the current circumstances.
- Worked with BRT to move the trip that we had already planned from February to May. Again, thanks to Todd and his team on making this work.
- Cost of this trip is \$1,010. Deposit with contract will be due on June 13, 2020. Payments equal to \$110 each will be due on the 15<sup>th</sup> of every month starting on July 15, 2020 through March 15, 2021.
  - If you received a refund from Chicago, that means that you may be able to not make a partial payment in October with a first full payment due in November.
  - Feel free to send in money prior to when it is due.
  - Fundraisers will be available as usual this year to the extent possible.
- Trip itinerary presented by Mr. McClaine and put on afband.org.
- Insurance policies and company introduction by Todd Wessel.
- Contracts for trip will be available both on June 13 at Stand 1, will be sent out via email, and will also be put on afband.org in the next couple of days.
- This trip is what many students have waited for when they signed up for 5<sup>th</sup> grade band. We are doing what we can to make sure that we can mitigate risks and offer the best trip possible.

### **17. General Comments and Questions**

For any questions, please contact us [austintownbandparent@gmail.com](mailto:austintownbandparent@gmail.com) or send us a message on Facebook. We will get information to everyone on any updates for the organization just as soon as we have them.

**18. Thank you for bearing with us while we work out the technology issues in these uncertain times. Next meeting is scheduled for Tuesday, July 28, 2020 online thru Facebook Live in the same format as tonight.**

**19. Meeting Adjourned. 8:12pm**

**Band Parent Mailing Contact information:**

**Mailing: Austintown Band Parents, PO Box 4460, Austintown, Ohio 44515**

**Email: [austintownbandparent@gmail.com](mailto:austintownbandparent@gmail.com)**

**Website: [afbnd.org](http://afbnd.org)**

**Purpose of the Band Parents** (from the By-Laws that are found under "Band Parent" on [www.afband.org](http://www.afband.org)) To enhance the educational development of Austintown Local School Students through participation in instrumental music education and activities associated therewith. To provide support, both moral and financial to the extent possible, to all band activities. To co-operate with those leaders in charge of the Instrumental Music Department, the School Administration and the School Board of the Austintown Local School District so that this department may be developed to the highest degree of excellence.