

# AUSTINTOWN FITCH HIGH SCHOOL BANDS EXCUSE REQUEST FORM (ERF)

**\*\*Turn-in TWO WEEKS prior to absence or within TWO DAYS following absence if due to an emergency or extenuating circumstance\*\***

ABSENCE DATE(s) \_\_\_\_\_ (Turn in a separate ERF for each day missed unless days are consecutive)

STUDENTS NAME \_\_\_\_\_ TODAY'S DATE \_\_\_\_\_

BAND EVENT \_\_\_\_\_

REQUEST EXCUSED ABSENCE FOR (check the following):

_____ PERFORMANCE	_____ missing completely	_____ Time arriving late	_____ Time leaving early
_____ REHEARSAL	_____ missing completely	_____ Time arriving late	_____ Time leaving early

SPECIFIC REASON FOR REQUEST:

\_\_\_\_\_  
\_\_\_\_\_

(NOTE-if available, attach documentation to support request such as a doctor's excuse, etc.)

X \_\_\_\_\_  
Student's Signature

X \_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Home Number

\_\_\_\_\_  
Cell Number

~FOR DIRECTOR'S USE ONLY~

\_\_\_\_\_ APPROVED \_\_\_\_\_ DENIED    DIRECTOR'S INITIALS \_\_\_\_\_

REASON: \_\_\_\_\_

DATE: \_\_\_\_\_

\*MAKE-UP ASSIGNMENT: \_\_\_\_\_  
(Must be pre-approved by Mr. O'Connor or Mr. Pupino)

DATE TURNED-IN: \_\_\_\_\_

GRADE: \_\_\_\_\_

All make-up assignment(s) are due  
**BY WEDNESDAY**  
of the last week of each Grading Period.